

*ALBURY-WODONGA RUGBY UNION  
FOOTBALL CLUB INC*

# CONSTITUTION & BY-LAWS

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# Contents

- I. Constitution
- II. By-Laws

# I AWRUFC Constitution

## 1. Name

The name of the Association is the Albury-Wodonga Rugby Union Football Club Inc.

## 2. Club Colours

The colours of the AWRUFC Inc. shall be Royal blue and Gold

## 3. Affiliation

The AWRUFC Inc. shall be affiliated with the Southern Inland Rugby Union and all other governing bodies.

## 4. Objects

The objects of the AWRUFC Inc. are -

- (a) To facilitate and encourage the development and enjoyment of the game of Rugby Union Football at all levels in the Albury-Wodonga region;
- (b) To sustain a strong and successful Club;
- (c) To provide the opportunity for players to fulfil their potential in the game at local and representative standard;
- (d) To bring credit to themselves, their community and the game of rugby.

## 5. Alteration of Objects and Rules

The statement of objects and these rules may only be altered, rescinded or added to by a special resolution of the AWRUFC Inc.

## 6. By Laws - Alterations of

The committee may adopt and amend the By Laws

## 7. Definitions and Interpretations of Rules

In these rules, except where the context or subject matter otherwise indicates or requires:

- (a) "Office bearers" means President, Two Vice -Presidents, Secretary, Treasurer and Registrar.
- (b) "Committee member" means other members of the committee.
- (c) "Normal member" means any financial member who has an interest in the club and its development and has been nominated and accepted to have the right to vote at all or any general meetings.
- (d) "Social member" means any member who has an interest in the club or game of rugby, but does not wish to have voting rights.

- (e) “Junior member” is a member/player under the age of 18 and has no voting rights.
- (f) “The Act” means the Associations Incorporation Act, 1984.
- (g) “The regulation” means the Associations Incorporation Regulation, 1985.
- (h) A reference to a function includes a reference to a power, authority and duty, and
- (i) A reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

## **8. The Provisions of the Interpretations Act, 1987**

These apply to and in respect of these rules in the same manner as these provisions would apply if these rules were an instrument made under the Act.

## **9. Membership Qualifications**

A club member is qualified to be a member of the AWRUFC Inc if he or she is:

- (a) a person referred to in section 15(1) (a) , (b) or (c) of the Act and has not ceased to be a member of the AWRUFC Inc at any time after incorporation of the AWRUFC Inc under the Act.
- or
- (b) is a registered official or player;
  - (c) has been nominated for individual membership of the AWRUFC Inc.;
  - (d) has been approved for membership of AWRUFC Inc.

## **10. Nomination for Membership**

A nomination of a person for individual membership of the AWRUFC Inc

- (a) shall be made on the appropriate registration form;
- (b) shall be lodged with the Registrar of the AWRUFC Inc.
- (c) shall be referred to the committee as soon as practicable, who shall determine whether to approve or reject the nomination;
- (d) shall on approval by the committee, be notified of that approval and be requested to pay the annual subscription as set by the committee.
- (e) the Registrar shall on payment by the nominee of the annual subscription, enter the nominee’s name in the register of members and, upon the name being so entered, the nominee becomes a member of the club.

## **11. Cessation of Member**

A person ceases to be a member of the AWRUFC Inc if they:

- (a) resign that membership; or
- (b) fail to pay their annual subscription fee by the date set by the committee;
- (c) are expelled from the AWRUFC Inc.

## **12. Membership Entitlements not transferable**

A right, privilege or obligation which a member has by reason of belonging to AWRUFC Inc:

- (a) cannot be transferred or transmitted to another club or individual, and
- (b) terminates upon cessation of the individual's membership.

### **13. Resignation of Membership**

A member of the AWRUFC Inc. is not entitled to resign that membership except in accordance with the following sub-rules:

- (a) a member of the AWRUFC Inc who has paid all amounts payable by the member to AWRUFC Inc. in respect of the member's membership may resign from membership of AWRUFC Inc by first giving notice (being not less than 1 month or not less than such other period as the committee may determine) in writing to the Secretary, of the members intention to resign and, upon the expiration of the period of notice, the member ceases to be a member and;
- (b) where a member of AWRUFC Inc. ceases to be a member, and in every other case where a member ceases to hold membership, the Secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

### **14. Register of Members**

- (a) The Secretary of the AWRUFC Inc. shall establish and maintain a register of the members of the club, specifying the name, address and status of each person who is a member of the AWRUFC Inc., with the date on which the person became a member.
- (b) The register of members shall be kept at the principal place of administration of the AWRUFC Inc and shall be open for inspection, free of charge, by any member of the AWRUFC Inc.
- (c) A copy shall be provided to the Public Officer of the club.

### **15. Membership Fee**

The annual individual membership fee shall be determined by the committee of the AWRUFC Inc. under Rule 6, "amendment to By Laws."

### **16. Members Liability**

The members of the AWRUFC Inc. shall have no liability to contribute towards the payment of debts and liabilities of the association or the costs, charges and expenses of the winding up of the association except to the amount of any unpaid membership fees.

### **17. Disciplining of Members**

Where the board is of the opinion that a member of the AWRUFC Inc. has persistently refused or neglected to comply with a provision of these Rules or the provisions of the ARU By Laws for the code of conduct or has persistently and

wilfully acted in a manner prejudicial to the interests of the AWRUFC Inc., then the committee may,

- (a) by resolution either expel the member from the AWRUFC Inc.: suspend the member and membership of the AWRUFC Inc. for a specific period;
- (b) a resolution of the committee under the provision is of no effect unless the committee at a meeting held not later than 28 days after service on the member of a notice under paragraph 17 (c) confirms the resolution in accordance with the rule.
- (c) where the committee passes a resolution under Rule 17, the Secretary shall, as soon as practicable, cause a notice in writing to be served on the member:
  - a. setting out the resolution of the committee and the grounds on which it is based and;
  - b. submit to the committee at or prior to the date of that meeting written representations relating to the resolution.

#### **18. Right of Appeal of Disciplined Member**

- (a) A member may appeal to the committee against the resolution of the committee within 7 days after the notice of the committee's resolution is served on the member by the member lodging with the Secretary a notice appealing the decision.
- (b) Upon receipt of an appeal notice from a member, the Secretary shall notify the President who shall convene a general meeting of the AWRUFC Inc. to be held within 21 days after the date on which the Secretary received the notice.
- (c) At such a meeting, no business other than the question of the appeal shall be transacted;
- (d) The committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both;
- (e) The members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked, and
- (f) If at the general meeting the members by a two-thirds majority confirms the committee's resolution, the appeal is dismissed.

#### **19. Powers of the Committee**

The committee

- (a) shall control and manage the affairs of the AWRUFC Inc.
- (b) has the power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the AWRUFC Inc.
- (c) may adopt and amend By-Laws.

#### **20. Committee of the AWRUFC Inc.**

- (a) The office bearers shall be President, two Vice Presidents, Secretary, Treasurer and Registrar.
- (b) The ordinary members of the committee shall be of sufficient numbers to meet the needs of running the club effectively and efficiently.

## **21. Election of Committee**

Nominations of candidates for election as office bearers of the AWRUFC Inc. or of ordinary members of the committee:

- (a) shall be made in writing, signed by two members of the AWRUFC Inc. and accompanied by the written consent of the candidate ; and
- (b) shall be delivered to the Secretary not less than 7 days before the date fixed for the holding of the annual General Meeting at which the election is to take place;
- (c) If insufficient nominations are received to fill all the vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the Annual General Meeting;
- (d) If insufficient further nominations are received, any vacant positions remaining on the committee, shall be deemed to be casual vacancies;
- (e) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected;
- (f) If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held;
- (g) A ballot for the election of office-bearers and members of the committee, shall be conducted at the Annual General Meeting according to such commonly adopted rules of meeting procedure that the committee may from time to time decide upon.
- (h) Each member of the committee shall hold office from the date of their election or appointment until the next annual general meeting.
- (i) Retiring committee members are eligible for re-election.

## **22. Casual Vacancies - Committee**

For the purpose of these rules, a casual vacancy in the office bearers or other members of the committee, occurs if the incumbent;

- (a) dies;
- (b) ceases to be a member of the AWRUFC Inc.;
- (c) resigns office by notice in writing given to the Secretary;
- (d) is removed from office under Rule 17;
- (e) becomes of unsound mind or a person whose person or estate is liable to be dealt with any way under the law relating to mental health; or
- (f) is absent without consent of the committee from all meetings of the committee held during a period of 6 months.

## **23. Meetings and Quorum**

- (a) The committee shall meet at least 6 times in each period of 12 months at such place and time as the committee may determine. Additional

meetings of the committee may be convened by the President or by any member of the committee where a requirement exists.

- (b) Oral or written notice of committee meetings shall be given by the Secretary to each member of the committee within that period of time as may be unanimously agreed upon by the committee, before the time appointed for holding the meeting.
- (c) Notice of meeting shall specify the general nature of the business to be transacted at the meeting. Other business which individual committee members may wish to present at the meeting, may be transacted should a majority of committee members present agree.
- (d) The quorum for the meetings of the committee shall be no less than five (5).
- (e) No business shall be transacted by the committee unless a quorum is present. If within half an hour of the time appointed for a meeting, a quorum is not present, the meeting stands adjourned to the same place and at the same hour of the same day in the following week.
- (f) If at the adjourned meeting, a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.
- (g) The committee may function validly provided its number is not reduced below five. Should committee numbers fall below five, the remaining committee members may act only to appoint new committee members.
- (h) Questions arising at any meeting of the committee shall be decided by the majority of votes of those present. In case of an equality of votes the person appointed to chair the meeting shall have a second or casting vote.

#### **24. Function of Office Bearers**

- (a) The President or, in the President's absence, one Vice-President shall preside as chairperson at each General Meeting and committee meeting of the AWRUFC Inc. In the absence of the President one of the Vice-Presidents shall act as President.
- (b) If the President and Vice-Presidents are absent from a meeting or unwilling to act, the members present shall elect one of their number to preside as chairperson at the meeting.
- (c) The Secretary shall ensure that records of the business of the AWRUFC Inc. including the rules, register of members, minutes of all general and committee meetings and a file of correspondence are kept. These records shall be available for inspection by any member and shall be held in the custody of the Secretary. For the purposes of incorporation, the register of members shall be made available to the Public Officer, as soon as possible in the New Year.
- (d) The Treasurer shall ensure that all money received by the association is paid into an account in the AWRUFC Inc's name. Payments shall be made through a petty cash system or by cheque signed by two signatories authorised by the committee. Major or unusual expenditures shall be authorised in advance by the committee or at a general meeting.
- (e) The Treasurer shall ensure that correct books and accounts are kept, showing the financial affairs of the association. These records shall be

available for inspection by any member and shall be held in the custody of the Treasurer.

- (f) The Treasurer shall provide a profit and loss statement to the Public Officer as soon as possible after the annual general meeting to meet the requirements of incorporation.
- (g) The Registrar shall be responsible for player and member registrations, payment of fees and forwarding of player registration details to the appropriate governing body. A record of player and membership details will be kept in the custody of the Registrar.

## **25. Delegation by Committee to Sub-Committee**

The committee may delegate by recording in the minutes of such meeting, to one or more sub-committees (consisting of such members of the AWRUFC Inc. as the committee thinks fit) the exercise of such functions of the committee as specified in the minutes, with the provisions:

- (a) it does not have the powers of delegation
- (b) Any act of thing done or suffered by a sub-committee acting in the exercise of a delegation under this rule has the same force and effect as it would have if it had been done or suffered by the committee.
- (c) A sub-committee may meet and adjourn as it thinks proper.
- (d) The committee may, by instrument in writing, revoke wholly or in part, any delegation under this rule.

## **26. General Meetings**

### **1. Annual General Meeting**

An annual general meeting will be held each calendar year within 6 months of end of the financial year of the AWRUFC Inc. In addition to any other business that may be transacted at an annual general meeting, the business of an annual general meeting shall be:

- (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;
- (b) to receive from the committee reports upon the activities of the AWRUFC Inc. during the preceding financial year;
- (c) to elect office bearers of the AWRUFC Inc. and members of the committee; and
- (d) to receive and consider the statement from the committee which is not misleading and gives a true and fair view for the last financial year of the AWRUFC Inc's income and expenditure, assets and liabilities, mortgages, charges and other securities and trust properties.

### **2. Special General Meetings**

- (a) The committee may, whenever it thinks fit, convene a special general meeting of the association.
- (b) A special general meeting must be convened by the committee within three months of receiving a written request to do so from no less than five percent of the members of the AWRUFC Inc.

## **27. Quorum for General Meetings**

- (a) The quorum for a general meeting shall be 15 members present in person.
- (b) If within half an hour of the time appointed for a general meeting a quorum is not present, the meeting shall be dissolved and shall stand adjourned to the same day in the following week at the time and at the same place (unless another place is specified at the time of adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned),
- (c) If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present shall constitute a quorum.

## **28. Notice of General Meetings**

- (a) At least 14 days notice of all general meetings and notices of motion shall be given to members. In the case of general meetings where a special resolution is to be proposed, notice of the resolution shall be given to members at least 21 days before the meeting.
- (b) Written notice of all general meetings shall be given to members either personally, by post or electronic mail.
- (c) Members who have items of business they wish to be considered at a general meeting shall give written notice of such business to the Secretary. The Secretary shall include that business in the next notice calling a general meeting.

## **29. Voting at General Meetings**

- (a) Voting at general meetings shall be by show of hands unless a secret ballot is demanded. Decisions shall be made by a simple majority vote except for those matters which must be decided by special resolution where three quarter majority is required.
- (b) All votes shall be given personally and no voting by proxy.
- (c) In the case of an equality of votes the person appointed to chair the general meeting shall have a second or casting vote.

## **30. Special Resolution**

- (a) A Special resolution must be passed by a general meeting of the AWRUFC Inc. to effect the following changes
  - (i) a change in the AWRUFC Inc's name;
  - (ii) a change of the AWRUFC Inc's rules;
  - (iii) a change of the AWRUFC Inc's objects;
  - (iv) an amalgamation with another incorporated association;
  - (v) to voluntarily wind up the AWRUFC Inc. and distribute its property;
  - (vi) to apply for registration as a company or co-operative.
- (b) A special resolution shall be passed in the following manner:

- (i) A notice must be given to all members advising that a general meeting is to be held to consider a special resolution;
  - (ii) the notice must give details of the proposed special resolution and give at least 21 days notice of the meeting;
  - (iii) a quorum of 15 must be present at the meeting;
  - (iv) at least three quarters of the valid vote of those members present at the meeting, must be in favour of the resolution.
- (c) In the situation where it is not possible or practicable for a resolution to be passed as described above, a request may be made to the Department of Fair Trading for permission to pass the resolution in some other way.

### 31. Public Officer

- (a) The committee shall ensure that a person is appointed as Public Officer.
- (b) The first Public Officer shall be the person who completed the application for incorporation of the AWRUFC Inc.
- (c) The committee may at any time remove the Public Officer and appoint a new Public Officer provided the person appointed is 18 years or older and a resident of New South Wales.
- (d) The Public Officer shall be deemed to have vacated their position in the following circumstances:
  - (i) death;
  - (ii) resignation;
  - (iii) removal by committee or at a general meeting;
  - (iv) bankruptcy or financial insolvency;
  - (v) mental illness;
  - (vi) residency outside New South Wales.
- (e) When a vacancy occurs in the position of Public Officer, the committee shall within 14 days notify the Department of Fair Trading, by the prescribed form and appoint a new Public Officer.
- (f) The Public Officer is required to notify the Department of Fair Trading by the prescribed form in the following circumstances:
  - (i) appointment (within 14 days);
  - (ii) a change of residential address (within 14 days);
  - (iii) a change in the AWRUFC Inc's objects or rules (within one month);
  - (iv) a change in the AWRUFC Inc's financial affairs (within one month after the AGM);
  - (v) a change in the AWRUFC Inc's name (within one month).
- (g) The Public Officer may be an office bearer, committee member, or any other person regarded as suitable for the position by the committee.
- (h) The Public Officer shall keep a register of members of the committee which must:
  - (i) contain the name and residential address of each committee member and the date on which they became a member of the committee;
  - (ii) be updated within one month of any change taking place;
  - (iii) be made available for inspection by any person, at all reasonable hours and free of charge.

### 32. Miscellaneous

- (a) The AWRUFC Inc. shall effect and maintain insurance as is required under the Associations Incorporation Act, together with any other insurance which may be required by law or regarded as necessary by the association.
  - (b) The funds of the AWRUFC Inc. shall be derived from membership fees, donations, grants and such other sources as may be approved by the committee.
  - (c) The common seal of the AWRUFC Inc. shall be kept in the custody of the Secretary and shall only be affixed to any document with the approval of the committee. The stamping of the common seal shall be witnessed by the signatures of two members of the committee.
  - (d) In the event that the AWRUFC Inc. should be wound up or have its incorporation cancelled, any surplus property shall be distributed in accordance with the provisions of the Associations Incorporation Act.
  - (e) Service of documents on the AWRUFC Inc. is effected by serving them on the Public Officer or by serving them personally on two members of the committee.
  - (f) Notices sent by post shall be deemed to have been received two days after the date of posting.
  - (g) The income and property of the AWRUFC Inc. shall be used only for promotion of the objects of the AWRUFC Inc. and shall not be paid or transferred to members by way of dividend, bonus or profit.
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## II AWRUFC By-Laws

### 1. Design of Club Strip

The Club jersey shall be of a design comprising alternate horizontal 10cm bands of Royal blue and gold. Junior jerseys may be predominately Royal Blue and/or Gold, particularly in the case where there is more than one team in an age group.

### 2. Home Ground

The home ground of the Club shall be named "Murrayfield".

### 3. Promotional Name

For the purposes of marketing, the Club shall also be known as the "Steamers", which may appear in the image of a Paddle-steamer, together with the word "Rugby".

### 4. Membership Categories

A member may be one of the following:

- (a) Life;
- (b) Committee;
- (c) Player;
- (d) Normal/Social as per constitution and 5(b) below;
- (e) Sponsor;
- (f) Parent of Junior player.
- (g) Junior player (under 18 years of age).

Upon being entered in membership register and paying the prescribed fee, a person will be accepted as a member and is eligible to be in the Members' Draw and joining incentives.

### 5. Membership Voting Rights

- (a) Life Members, Committee Members and members under rule 9(a) of the constitution have automatic voting rights.
- (b) Any member (except junior player) is eligible for voting rights, following nomination by two members on the appropriate form and approval by the committee at a committee meeting.

### 6. Membership Fee Annual

These shall fall due on March 31st of each year or such date as the committee may determine. The fee amount for the categories of club members (below) will be determined pre-season by the incoming committee.

- (a) Senior Players;

- (b) Junior Players;
- (c) Social;
- (d) Valid Voting Member;
- (e) Sponsor - Monetary or in-kind donation may be accepted by the committee in lieu of actual payment of a fee.

## **7. Committee Members**

A minimum number of committee members should be elected at the AGM so as to cover the additional positions as follows:

1. Club Captain;
2. Juniors' Representative;
3. Media - Promotion and Development officer;
4. Social and Fund-raising;
5. Sponsorship;
6. Home Game Catering;
7. Grounds and Council Coordinator.

## **8. Committee Member Responsibilities**

- (a) The Club Captain shall be the player representative on the committee, shall attend to the welfare of players, shall assist in assuring that acts by players of the club do not prejudice the interests of the club, and shall be responsible for football personal, dress, equipment, match and training arrangements, recruitment and development of the player base and filling in and sending of match team sheets.
- (b) The Juniors' representative shall provide a report on the proposals of the Junior sub-committee, the Junior competition and activities of Junior players at each meeting and Annual General Meeting.
- (c) The Promotion and Development Officer shall be responsible for promoting the benefits of the game of rugby, the Club, its members, products and services to the media and the wider community, for the purpose of development of the player and member base.
- (d) The Social and Fund-raising coordinator shall be responsible for organising events such as progressive dinners, fancy dress/cocktail parties etc, which will strengthen member unity; and shall also organise raffles and other fund raising activities to assist in meeting financial needs.
- (e) The Sponsors' Coordinator shall follow up current sponsors and canvass new ones to seek financial or in-kind beneficial support, providing assurances that the club members will show due appreciation and seek incentives for sponsors to continue their support.
- (f) The Home Game coordinator shall ensure ground and building facilities are presentable, the ground is correctly marked on match days, the canteen, gate and bar are stocked and acceptably manned and any other fund raising activity is coordinated with (d) above.
- (g) The Council and Grounds coordinator shall liaise with the council to ensure the ground and its facilities are kept in good order and repair, goal posts are positioned, opportunities to seek improvements are capitalised on, and that the club treatment of the ground and its

facilities continues to reflect its good name with the ACC.  
(h) Both Vice Presidents will be designated roles by the President.

## **9. Committee Meetings**

These shall be held on the first Wednesday of the month unless otherwise advised.

## **10. Financial Year**

This shall be from October 1<sup>st</sup> to September 30<sup>th</sup> or such other period as determined by the committee.

## **11. Infringements on the Field of Play/Judiciary Panel**

In the event that a player is sent off or cited, or if the club is requested by one of its members/players to cite a player from another club, no further action will be taken until the situation is reviewed by a judiciary panel of five, consisting of the Club Captain and four other members as designated by the President. A minimum of 3 from the panel shall meet and make a recommendation to the committee on a course of action.

## **12. Team Numbers**

Seniors (two grades), Colts (U18s 2005/6), Under 16s and Juniors (U8, U10, U12, U14).

## **13. Responsibility for Teams**

The Junior sub-committee shall be responsible for all Junior teams.  
The parent committee shall be responsible for Seniors, Colts and Under 16s.

## **14. Juniors**

The Juniors shall function as a sub-committee to the A WRUFC Inc. committee. It shall form its own committee, which will manage its own meetings, finances and fund raising. While within the bounds of the objects and rules of the club, all actions will receive the full support of the club.

## **15. Delegates**

Such number of delegates and substitutes as are allowed under the constitution of the NSW/ACT Rugby Union, the Southern Inland Rugby Union or any other governing body that the Albury-Wodonga Rugby Union Football Club Inc. has right of representation at, are to be appointed by the committee prior to such meeting provided that only financial members of the club may be appointed.

## **16. Captains & Coaches**

1. The Coach or coaches of the teams are responsible to the committee and are

appointed by the committee. Applications for coach or coaches shall be called for no later than 21 days before the Annual General Meeting. If unforeseen circumstances prevent this process taking place before the AGM, the incoming committee shall action it in an immediate sense (*final clause added October 2006*).

2. An advertisement calling for applications for coaches shall be placed in the Border Mail newspaper no later than 14 days prior to the last date the committee has decided applications will be accepted. Applications for coaches of the teams shall be made to the Secretary, in writing or by electronic mail, signed by the applicant, no later than the date determined by the committee.
3. The committee can appoint a trainer.
4. Team captains and vice-captains shall be nominated by Coach or Coaches of that team. These appointments may be changed by the coach or coaches as seen fit.

### **17. Selection Committee**

1. The coach or coaches shall be responsible for the selection of their team or teams. They will be the sole selector or use any other method they choose, to select their teams.
2. Teams shall be selected in order, starting with the Senior (1<sup>st</sup>) Grade and finishing with the Junior Grades.

### **18. Life Members**

Any member, for services rendered to the club, if nominated by the committee for that purpose at any General Meeting, may be elected by a majority of two-thirds at least of the members present at such General Meeting, a Life Member of the club, provided that such nomination has been given in the notice of the General Meeting to members of such. No more than one life member shall be elected at each General meeting. "Services" means outstanding service to the club over a period of at least 10 years as a member of the club.

### **19. Foundation**

1. The committee may cause to be established and managed (in a manner provided by rule 16), a fund for the following purposes (subject to any resolution passed by the club in general meeting)
  - (a) long-term and significant capital projects including the purchase of real estate and the construction of buildings thereupon; and
  - (b) the benefit of players who are insured, but disadvantaged by injury;
  - (c) the benefit of players who are financially disadvantaged by representative selection.
2. Funds held in a fund established as provided by rule 19.1
  - (a) shall be derived from such sources as the committee determines, including annual profits on the club's current account.
  - (b) shall not be used for the purpose of meeting operating expenses of the club; and
  - (c) no more than half of the funds may be used for the purpose of clause 19.1 in any one instance, project or injury.

## **20. Property**

All property of the club shall be accounted for and kept secure, and in such manner as the Committee determines.

## **21. Policies relating to Child Protection, Code of Conduct & Good Sportsmanship (Adopted October 2005)**

- a) The Club will maintain updated policies for the above
- b) These shall be displayed in change rooms and other areas where members congregate
- c) They will be supported with posters/publicity (eg programs)
- d) Copies will be made available on request
- e) Members will sign a Registration Form included on which will be a statement “and accept and abide by the rules, objects and policies of the AWRUFC Inc.” Copies will be available with the registrar at time of signing.

## **22. Smart Rugby & Ground Marshall (Adopted October 2005, amended April 2011)**

The AWRUFC shall adhere to ARU & SIRU requirements regarding Smart Rugby and the use of Ground Marshalls.

## **23. O’Riain Scholarship for talented juniors (Adopted July 2010)**

*Rationale:* The AWRUFC recognises the need to support and promote youth talent from within the club. To that end, the O’Riain scholarship designed to go part way towards meeting the costs associated with talented players having to travel for representative duties. The scholarship is to be awarded retrospectively at the Presentation night. The scholarship is named in recognition of the contribution to junior rugby on the border by the O’Riain family.

*Scope:* This amount is set at \$750.00 and is non negotiable. It is designed to contribute modestly towards the cost of travel to and from representative duty.

*Selection criteria:*

The scholarship is awarded to an Under 20 player who:

- 1) Plays in a relevant representative team (eg SIRU, provincial)
- 2) Puts their talents and skill to good use within the club (eg, coaches junior team, mentors others, takes on some form of team manager role within the club)

*Exceptional circumstances:* It is recognised that from year to year there will be more than one talented individual that fulfils the above criteria and wishes to be selected for this scholarship. When this occurs the committee will make a decision on

whether or not to grant more than one scholarship. In making their decision the committee will need to consider the following:

- 1) The financial situation of the club
  - 2) The likelihood the individual will return their services to the club
  - 3) Whether its appropriate to lessen the amount but provide more than one
  - 4) The financial situation of the individual(s)
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